

Exec Committee Meeting
Chicago 2012

Forms (like change of address for nonprofit status) that need to be passed on – Documents can be forwarded to Mark Mallett to put on webpage with password protection.

- Virtual copies of even our articles of incorporation are all we have to maintain
- Edward Jones docs pre-2007 have been received in hard-copy and can be scanned if we need them to be
- ISU has the archive of MATC historical documents

Report from nominating committee (Scott Magelssen) – For the first time, we have crossover between candidates for associate conference planner and secretary. We will use a ballot for associate conference planner. Then, those ballots will be counted immediately while the chair asks to move ahead with the agenda. Once results are known, we'll accept nominations for secretary from the floor. Each person running for office will be asked to introduce themselves and describe ways they've served MATC.

Report from ad hoc committee on THS editor succession (Scott Magelssen) – Committee members were: Rosemarie K. Bank, Jonathan Chambers, Bob Schanke, Peter Campbell, Tyler Smith, and Rhona Justice-Malloy . The committee started working in July, and eventually Liz Reitz Mullenix was chosen. The group also developed a description and discussed the need for an associate editor with 1 year term (for a 5 year total commitment). Scott Magelssen will form an ad hoc committee with former editors/book review editors included to further discuss these positions and descriptions.

The Bylaws need to be amended to reflect any changes to the THS editor/associate editor situation and will be addressed by an ad hoc committee formed by Scott Magelssen. That same ad hoc committee can consider the officer pipeline changes suggested on this year's Business Meeting agenda:

MOTION: That starting in 2013 the position of Vice President (President Elect) be eliminated from the Executive Committee, with the Conference Planner assuming the title of First Vice President/President Elect, and that the MATC Bylaws regarding the Executive Committee be changed from:

The offices of Associate Conference Planner, Vice President/Conference Planner, President-Elect, and President are sequential. Once elected as Associate Conference Planner, it is assumed that an individual will move up in the line of offices, ensuring that the incoming President will be familiar both with the procedures of the Executive Committee and the organization of the Conference itself. In the event that an individual decides to not continue in one of the sequential offices, the Executive Committee can appoint a replacement, with approval by the general membership at the next business meeting. If the general membership does not approve the replacement, the Executive Committee will select a second nominee, and election will occur via the MATC Listserv.

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Rationale: the 1st VP in its present form does not entail many duties, except for being "groomed" for president, to participate in governance, and to chair the occasional ad hoc committee. These duties can more effectively be taken on by an immediate past president, allowing the conference planner to move directly into the President's slot upon completion of her/his two-year term.

MOTION: That, beginning in 2013, a new executive committee position be created: Immediate Past President. This would be a two-year term, and would be assumed at the completion of the President's two year term. The position would include advisory and service duties (convening ad hoc committees, helping with contract negotiations with hotels, etc.).

Rationale: if we eliminate the current 1st VP position, this would still retain a voting member on the executive committee who would take on an active service and governance role in the organization.

MOTION: That the ex officio position of webmaster be turned into a permanent position on the Executive Committee serving a four year term, the following position description be added to the MATC Bylaws, and items pertaining to the website and listserv be deleted from the Secretary position in the MATC Bylaws:

Add:

7. Webmaster

- a. Serve as member of the Executive Committee
- b. Administer website
- c. Administer listserv
- d. Run PayPal registration

Delete under Secretary:

- d. Oversee the maintenance of the MATC website, through consultation with the web designer.
- e. Manage or arrange the management of the listserv of MATC, MATC-L

Rationale: This has become a vital role in the organization, and it stands to reason that the webmaster, who also runs PayPal registration and the listserv, be officially recognized as a member of the Executive Committee and be involved in matters of governance and the future of the organization.

Further information: Members of the EC are in support of the motions, and some have volunteered to cut their upcoming terms in half to expedite the transition to a new EC structure.

Tax-Exempt status update: We need to pass the changes to our bylaws at this year's Business Meeting, including signing a resolution after the passage. John Fletcher will look into a possible notary to make needed resolution even more official.

- Mark Mallett will need the tax id number if it's new to file with PayPal
- Each year the treasurer will file a form from the IRS about our spending and will have to file 1099 for anyone paid over \$600

- Jen Blackmer will report to membership about our process to get tax exempt status reinstated retroactively (along with about 200,000 other organizations like ours). This situation is also a sign of our growth.
- With tax-exempt status in states where we have conferences, the amount we'll save in 2 years will cover the lawyer's fees incurred for this reinstatement process.

The Name – We are more like a national conference now, rather than a regional conference, and some members going up for tenure have to make the argument that this is a national organization. After much discussion, the committee came to the following conclusions:

- We don't want or need to change the nature of the organization; this is a problem of recognition.
- The ad-hoc committee looking at the Bylaws can also consider changes to reflect MATC's origins with a limited number of states as well as our current draw on scholars from across the nation to gather in the Midwest.
- We can also add a downloadable statement on website for those approaching tenure, and could perhaps use the letter Beth Osborne obtained to begin creating that document.

Registration remission for graduate student volunteers – The graduate students will come up with a proposal including the amount of hours, what the remission would actually be, and the process (how many students and how selected) and then send proposal to Scott Maggelson. This approach will also be reported at the Business Meeting.

2014 Conference locations – several cities were mentioned and Ann will proceed with an initial inquiry about dates/availability with Hyatts in those locations to share at the Business Meeting. We can then take a straw poll of members present.